



CEU Presentation Proposal

Date:

Number of Training Hours:

Instructors:

Workshop Title to be used in brochure:

Presentation or Workshop Description:

Educational Goal: (brief description of what this training is supposed to accomplish)

Educational Objectives: (provide, in measurable terms, specific knowledge, skills and abilities to be acquired by the participant. Please provide a minimum of one objective for each 2 hours of your training, e.g., a six-hour training requires a minimum of three objectives)

Participants will be able to:

Program Outline: (provide the sequence of topics or information to be covered)

Methodology (e.g., case discussion, lecture, small group activity):

Do you need Zoom link or classroom?

Trainer Degrees and Certifications:

Work Experience (Current position, Agency and Location):

Training Experience: (two most recent):

Brief Biography:

Please remember to include your current resume and a headshot: